



Updating Benefits for Significant Life Events

Dear Member:

Reporting significant life events and requesting related updates to your CPG benefits is now as easy as logging into [MyCPG Accounts](#) and clicking the *Life Events* option on the menu bar.

You can report significant life events in the following categories:

- Marital and domestic partnership changes (if your group allows domestic partnership coverage)
- Adding a child (e.g., birth, adoption, or a new stepchild due to marriage)
- Changes in other (non-Episcopal Church Medical Trust) health coverage
- The death of a loved one

It is important to report such events within 30 days of their occurrence to ensure that your benefits are not delayed or interrupted. If reported more than 30 days after the date of the significant life event, you will have to wait until the next Annual Enrollment period or the occurrence of another subsequent significant life event.

In addition, all enrollment requests will be reviewed by your benefits administrator, and you may be asked to provide supporting documentation.

Post-65 retirees and Extension of Benefits enrollees must contact Client Services to make health coverage changes.

We hope this enhancement makes it easier for you to manage your benefits.

Sincerely,

Church Pension Group

